



**ADMINISTRATIVE LAND DIVISION &
BOUNDARY LINE ADJUSTMENT
COMMUNITY DEVELOPMENT DEPARTMENT
1203 N. HUDSON STREET /P.O. BOX 1188
SILVER CITY, N.M. 88062
(575) 534-6348 FAX (575) 534-6381**

DATE
STAMP

Case # AS _____

***NOTE:** Please fill out entire application and submit with documents listed below. Incomplete applications will not be accepted. Also please note that per § 5.1.5, (B) of the Town of Silver City Land Use and Zoning Code of 2010, "All lots shall abut on a dedicated public street in accordance with the frontage requirements." (50 feet road frontage required)
Per § 6.3.15 (C) (6), "The applicant shall post and maintain on the property one or more signs indicating the intent to subdivide the parcel at least 5 days before approval." The application fee is \$50.00.

REQUIRED DOCUMENTS:

- A survey plat certified by a licensed, registered surveyor is required
- Proof of ownership – copy of deed or survey

APPLICATION DATE: _____

APPLICANT INFORMATION:

Name: _____ Proprietary interest in property: _____

Mailing address: _____

Phone: _____ Alternate phone: _____ Fax: _____

OTHER CONTACT (Agent/Surveyor):

Name: _____ Title: _____ Business: _____

Mailing address: _____

Phone: _____ Alternate phone: _____ Email: _____

"As the Applicant, I state that the information provided in this application and all attachments is true to the best of my knowledge. I understand that inaccurate information may result in delayed review and approval by the Community Development Department."

PROPERTY INFORMATION:

___ Inside town limits ___ Outside town limits (in ETJ)

Property street address: _____

Adjacent streets: _____

Zoning (please circle one): Rural Res A Res B Res C Commercial Industrial

Located in floodplain? No Yes: FEMA map # _____

Is the division intended for mobile homes? Yes No

Are there existing covenants applicable to the property? Yes No

LEGAL DESCRIPTION:

Platted: Lot(s) _____ Block(s) _____

Subdivision/Addition _____

Section _____ Township _____ Range _____

Total area: _____ acres or sq. ft. Property code: 3- _____ - _____ - _____ - _____

(The property code # can be obtained from the County Assessor's Office or from the tax bill)

Signature of Applicant

Date

FOR COMMUNITY DEVELOPMENT STAFF USE

Original and copy of plat _____

Legal Description: _____

Original lot _____

Proposed lots _____

Consent statement _____

Plat: _____

Property boundaries _____

Area _____

Legal descriptions _____

of both lots _____

Date of preparation _____

North arrow _____

Scale _____

Existing buildings _____

Lot size _____

Frontage _____

ROW widths _____

Easements _____

Drainage _____

Findings Required: (to be initialed by Staff)

- 1) The plat is in substantial conformity with the requirements of the Land Use Code _____
- 2) The plat complies with all applicable requirements as to lot size, lot frontage, street width, setbacks, and the granting of right-of-way and easements for streets, utilities, drainage, and other matters identified in Table 3.4.2 and Section 5.1, unless exempted herein _____
- 3) The same parcel has not been subdivided within the previous 12 months to create a new lot. Resubdivisions and lot line adjustments that do not create new parcels, and easement vacations created through administrative subdivisions shall not be restricted to fewer than one per 12 month period _____
- 4) Approval furthers the goals and policies of the Town's Comprehensive Plan _____

Fee: \$ _____ **Cash/ck.#** _____ **Date paid:** _____ **Receipt #:** _____

APPROVAL:

Signed by the Planning Director or designee _____

Date _____